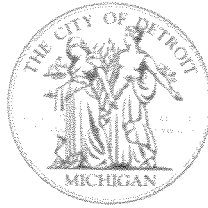


City of Detroit

CITY COUNCIL

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President

George Cushingberry, Jr.
President Pro Tem



Janee Ayers
Scott Benson
Raquel Castaneda-Lopez
Gabe Leland
Mary Sheffield
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City Clerk

Committee of the Whole Room • 1340 Coleman A. Young Municipal Center • Detroit, Michigan 48226

REVISED

INTERNAL OPERATIONS STANDING COMMITTEE

COUNCIL MEMBER ANDRE SPIVEY, CHAIRPERSON
COUNCIL PRESIDENT PRO TEM GEORGE CUSHINGBERRY, JR, VICE
CHAIRPERSON
COUNCIL MEMBER JANE AYERS, MEMBER
COUNCIL PRESIDENT BRENDA JONES, (EX-OFFICIO)

Ms. Stephanie Parker
Asst. City Council Committee Clerk

WEDNESDAY, MAY 20, 2015

10:00 A.M.

- A. ROLL CALL**
- B. CHAIR REMARKS**
- C. APPROVAL OF MINUTES**
- D. 10:00 A.M. – DISCUSSION – RE: Office of the Chief Financial Officer Reorganization-Modified Job Specifications (Finance and Human Resources Departments)**

UNFINISHED BUSINESS

- 1. Status of Legislative Policy Division submitting report relative to City Council Appointments to Board and Commissions (**BROUGHT BACK AS DIRECTED ON 5-13-15**)
- 2. Status of Human Resources Department submitting report relative to the Office of the Chief Financial Officer Reorganization-Modified Job Specifications. (The job specification for the Office of the Chief Financial Officer sent to the City Clerk on March 12, 2015, have been amended. The amendment deletes the reference to income

and property tax clearances as a qualification requirement.) (BROUGHT BACK AS DIRECTED ON 5-13-15) (Related to Discussion "D")

3. Status of Legislative Policy Division submitting report relative to Court fine to fund Victim Assistance Program. (The Legislative Policy Division was requested by Council Member Sheffield to draft an ordinance that would allow the City to assess a court fee for certain offenses that involve assaultive behavior.) (BROUGHT BACK AS DIRECTED ON 5-6-15)
4. Status of Law Department submitting a Proposed ordinance to amend Chapter 2 of the 1984 Detroit City Code, *Administration*, Article VI, *Ethics*, by amending Section 2-6-71, *Prohibition on gifts and gratuities; exceptions*, to prohibit the solicitation of anything of value including cash or instruments convertible into cash and the renditions of services or forbearance of a debt and to expand the exceptions to the prohibition to include promotional items, scholarships or grants, tickets to *bona fide* charitable events, meals or refreshments when attending *bona fide* educational or professional programs, and as to elected officials, appointees, or employees holding a title on the administrator or administrative roster only, meals or refreshments valued at \$100.00 or less for each occasion so long as the total cost of meals and refreshments received from any one person, organization, or entity does not exceed \$500.00 per year; Section 2-6-72, *One year post-employment prohibition*, to add language providing that personal services contracts as defined in Section 2-105 of the 2012 Detroit City Charter are excluded from the one-year post-employment prohibition and adding Section 2-6-36, *Disclosure of receipt of meals and refreshments*, requiring the disclosure of meals or refreshments exceeding \$50.00 in cost received by elected officials, appointees, or employees holding a title on the administrator or administrative roster, from certain persons, organizations, and entities. **INTRODUCE (BROUGHT BACK AS DIRECTED ON 5-6-15)**
5. Status of Council Member Mary Sheffield submitting memorandum requesting status update from the Study Group Investigating the Actuarial and Financial Feasibility of Establishing an Auto Insurance Company Incorporated by the City of Detroit. (AWAITING REPORT FROM THE MAYOR'S OFFICE) (BROUGHT BACK AS DIRECTED ON 4-29-15)

NEW BUSINESS

FINANCE DEPARTMENT/PURCHASING DIVISION

Submitting the following Finance Department/Purchasing Division Contracts:

6. Submitting reso. autho. **Contract No. 2875198 - 100% City Funding – To Furnish Repair Service and/or Parts for Labrie Packer Equipment – Contractor: Bell Equipment Co., Location: 78 Northpoint, Lake Orion, MI 48359 – Contract Period: February 1, 2013 through January 31, 2016 – Contract Increase: \$100,000.00 – Total Contract Amount: \$685,000.00. (This contract is for an increase of funds only) GENERAL SERVICES (REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE ON 5-20-15)**

7. Submitting reso. autho. **Contract No. 87145** - 100% City Funding – To Provide a Digital & Social Media Coordinator – Contractor: Adriane Davis, Location: 2919 Parkway Circle, Sterling Heights, MI 48310 – Contract Period: April 13, 2015 through June 30, 2016 - \$22.27 per hour – Contract Amount: \$9,976.96. **MEDIA SERVICES (REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE ON 5-20-15)**
8. Please be advised that the Contract submitted on Thursday, April 23, 2015 for the City Council Agenda April 28, 2015 has been amended as follows:
Submitted as:

Contract No. 2901159 – 100% City Funding – To Provide HR Applicant Management Software as a Service-Contractor: Government Jobs, Inc. d.b.a. NeoGov, Location: 222 N. Sepulveda Blvd., Ste. 2000, El Segundo, CA 90245 – Contract Period: July 1, 2015 through June 30, 2016 – Total Contract Amount: \$58,000.00. *(This vendor is providing a Sole Source Service already in place until the Implementation of the New HR Cloud Based System is put in place. If we re-bid this service now, we would have to fund a new subscription and implementation cost.)* **HUMAN RESOURCES**

Should read as:

Contract No. 2907984 – 100% City Funding – To Provide HR Applicant Management Software as a Service-Contractor: Government Jobs, Inc. d.b.a. NeoGov, Location: 222 N. Sepulveda Blvd., Ste. 2000, El Segundo, CA 90245 – Contract Period: July 1, 2015 through June 30, 2016 – Total Contract Amount: \$58,000.00. *(This vendor is providing a Sole Source Service already in place until the Implementation of the New HR Cloud Based System is put in place. If we re-bid this service now, we would have to fund a new subscription and implementation cost.)* **HUMAN RESOURCES (REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE ON 5-20-15)**

LAW DEPARTMENT

9. Submitting reso. autho. **Legal Representation and Indemnification** in lawsuit of Randy Spratt v. City of Detroit, et al; Wayne County Circuit Court Case No.: 14-014825 NF; for TEO Roger Williams. **(REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE ON 5-20-15)**
10. Submitting reso. autho. **Legal Representation and Indemnification** in lawsuit of Angela Johnson v. City of Detroit Department of Transportation and Jess Gordon; Wayne County Circuit Court Case No.: 14-016497 NI for TEO Jess Gordon. **(REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE ON 5-20-15)**

CITY CLERK'S OFFICE

11. Submitting reso. autho. Petition of Matrix Theatre Company.(#681), requesting resolution from your Honorable Body for a charitable gaming license. **(The City Clerk's Office RECOMMENDS APPROVAL of this petition.) (REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE ON 5-20-15)**

HUMAN RESOURCES DEPARTMENT

12. Submitting report relative to Emergency Manager Order Number 40, order of Restructuring the Human Resources Department. **(The Human Resources Department shall have the position of Chief Recruitment Officer. Also, pursuant to this order, the Chief Recruitment Officer, at-will position can be established by the Human Resources Director.) (REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE ON 5-20-15)**
13. Submitting reso. autho. Request to Amend the Official Compensation Schedule. **(The 2014-2015 Official Compensation Schedule is amended to reflect the following pay range: Title, Deputy Corporation Counsel (01-01-04); Current \$77,800-\$125,000; Code "K".) (REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE ON 5-20-15)**

LEGISLATIVE POLICY DIVISION

14. Submitting report relative to the Composition of the Historic District Commission. **(This memorandum is submitted to Your Honorable Body per the May 15, 2015 request of the Council President, who asked the Legislative Policy Division to provide information about the statutory requirements regarding the composition of the Historic District Commission and the procedures for filing vacancies on the commission.) (REFERRED TO THE INTERNAL OPERATIONS STANDING COMMITTEE ON 5-20-15)**

E. PUBLIC COMMENT

- a. Member Reports
- b. Visiting Member Reports
- c. General Public